

## Board Minutes April 21, 2025

The Adams County Board of Supervisors met on Monday, April 21, 2024, at 9:00 AM with the following members present: Tony Hardisty, Scott Akin, Leland Shipley, Bobbi Maynes, and Chris Standley. The meeting was called to order by Chairperson Hardisty at 9:00 AM. The Pledge of Allegiance was recited. Maynes moved, seconded by Standley to approve the agenda with adding a letter of support for the Widener Building and the minutes of the April 14<sup>th</sup> meeting. All supervisors voted aye. Motion carried.

Secondary Roads Update – Rock is available but after the rain the roads are too soft to haul. Cleaning up ditches while the roads dry out. Working on bringing driveways on old Highway 34 and there are safety concerns. A strong storm came through last week, so we looked for debris in the road. Postponed drilling soil samples on bridges Lincoln 3 and 4 and Prescott 10 to next week. State is doing patch work on Highway 148; they are also getting quotes for jobs around the county. Obtained 15 beams for a Jasper 13 bridge project from Adair for \$7,696. Working through skid steer quotes.

Shipley moved, seconded by Standley to approve the Secondary Roads DOT budget as presented. All supervisors voted aye. Motion carried.

Akin moved, seconded by Shipley to approve the Approval of Secondary Roads 5-year Construction Program. All supervisors voted aye. Motion carried.

Maynes moved, seconded by Akin to approve Resolution 2025-17 Revised Entrance Policy.

### RESOLUTION 2025-17

#### APPROVAL OF ADAMS COUNTY ENTRANCE POLICY

WHEREAS, The Adams County Entrance Policy, dated April 21, 2025, establishes the requirements for design and construction of driveways and driveway extensions within Adams County,

THEREFORE, BE IT RESOLVED, That the Adams County Entrance Policy is adopted by the Adams County Board of Supervisors at Corning, Iowa on the 21st day of April 2025.

#### ADAMS COUNTY ENTRANCE POLICY

##### AMENDED 2025

- 1) The County will require a permit per entrance for each new or widened entrance to the Secondary Road System.  
Location of the entrance will be at the owner's request if the sight distance is adequate (350' minimum on gravel road and 600' minimum on paved road), and other related factors are approved by the Engineer.
- 2) Slope from the edge of entrance to the ditch flow line will be as follows:  
Paved Road -- Dry Fill or culvert 6H:1V  
Gravel Road -- Dry Fill or culvert 3H:1V  
The minimum width of entrances is 20 feet and maximum width is 52 feet. The County will designate the minimum length and diameter of the pipe to achieve efficient drainage and width of the entrance. No entrance pipe shall be less than 18 inches in diameter unless specified by the Engineer.
- 3) If the owner needs the work completed before The County can provide the work, the owner may have the entrance, or extension installed by private contractors or with their own equipment. All work performed will be subject to the approval of the County Engineer or the designated representative.
- 4) Costs of all field and non-primary residence installation(s) extension(s) and maintenance will be the responsibility of the property owner. The County will maintain stockpiles of new metal corrugated pipe for purchase, with a minimum length to purchase of 10 feet.
- 5) The County will maintain one primary residential entrance that is designated by the Engineer or his/her designated representative. The County will provide the first 26 feet of 18" diameter pipe or first 20 feet of any other diameter pipe. Any additional pipe will be the owner's responsibility.
- 6) The County will provide and install a new primary residential entrance for any new build in the county with proof of building permits and any additional items requested by the Engineer. The County will provide the first 26 feet of 18" diameter pipe or first 20 feet of any other diameter pipe. Any additional pipe will be the owner's responsibility.
- 7) All culverts placed in entrances shall be of new materials. Culverts shall be of annular, corrugated, riveted construction, or reinforced concrete pipe. Pipe shall meet Iowa DOT's standards for wall thickness. If the owner chooses to place new black HDPE plastic pipe, The County will not install or have any responsibility for maintenance of pipe or entrance.
- 8) Extensions to existing entrances will only be allowed when the existing culvert is in good condition.
- 9) The County will not provide or restore any type of surfacing on entrances. Driveway surfacing, such as

granular surfacing or pavement, shall be the responsibility of the adjacent landowner.

- 10) Approximately midway between the right of way line (fence line) and the edge of the road the elevation of the entrance shall be a minimum of six inches (6") lower than the edge of the roadway edge. The County maintenance personnel are allowed to maintain an entrance to prevent water from damaging the roadway surface.
  - 11) During construction and/or installation, all necessary and proper barricade, signage, etc., as per the Manual on Uniform Traffic Control Devices, shall be maintained to protect workers, property owners, and the traveling public from accidents due to operation of the applicant. The applicant will be required to furnish any dirt necessary for the construction of driveways and field entrances. Any materials from inside the ROW shall be with the approval of the County Engineer or the designee.
  - 12) The County Engineer or the designee will verify the work upon completion and notification by applicant and/or installer. When the work is found to be non-compliant with this policy, a written notice will be issued. The applicant will have 30 calendar days from receipt of notice to bring the entrance into compliance.
  - 13) The County Engineer or the designated representative is hereby named the permit officer to administer the terms of this policy. Administrative decisions of pipe size and length, sight distance and other safety factors will be final. Other appeals of administrative decisions may be appealed to the Board of Supervisors in writing at any time or orally at a regularly scheduled Board meeting. Board decisions shall be entered into the minutes.
  - 14) The County shall be indemnified and saved harmless from any changes resulting from the applicant's operations.
  - 15) This policy voids and takes precedence over any previous entrance policies in the County.
- All supervisors voted aye. Motion carried. Attested by the Auditor Bissell. The original resolution is on file in the Auditor's Office.

Standley moved, seconded by Shipley to approve the Resolution 2025-14 Setting Bridge Weight Limits.

**RESOLUTION 2025- 14**

Whereas, Adams County has structurally repaired several bridges causing the bridge load limit posting to change, NOW, THEREFORE BE IT RESOLVED BY THE Adams County Board of Supervisors on this \_\_\_\_\_ day of April 2025 as provided in Sections 321.471, 321.472, Code of Iowa, to erect and/or maintain weight limit signs in advance of the following bridges located on the Federal Aid, Farm to Market, and Local Secondary Road Systems as follows:

Bridge ID	Weight Limit Posting	Bridge ID	Weight Limit Posting	Bridge ID	Weight Limit Posting
060570	0 0 0 BRIDGE CLOSED	060090	36 48 48 "ALL VEH'S"	059091	19 28 37 "ALL VEH'S"
060540	18 26 26 "ALL VEH'S"	060110	36 48 48 "ALL VEH'S"	059130	19 28 37 "ALL VEH'S"
060651	20 30 30 "ALL VEHICLES"	060120	19 31 37 "ALL VEH'S"	059171	6 TONS
060670	24 36 39 "ALL VEH'S"	060180	12 TONS "ALL VEH'S"	059161	29 48 45 "ALL VEH'S"
060700	36 48 48 "ALL VEH'S"	060210	20 25 25 "ALL VEH'S"	059181	3 TONS
060690	36 48 48 "ALL VEH'S"	058641	25 36 38 "ALL VEH'S"	501530	25 36 40 "ALL VEH'S"
060310	6 TONS "ALL VEH'S"	058620	23 36 40 "ALL VEH'S"	060930	36 48 48 "ALL VEH'S"
060321	29 48 44 "ALL VEH'S"	058630	23 36 40 "ALL VEH'S"	060920	36 48 48 "ALL VEH'S"
060330	"ROAD CLOSED"	058660	19 28 37 "ALL VEH'S"	060940	22 35 34 "ALL VEH'S"
060360	21 36 39 "ALL VEH'S"	058650	19 28 37 "ALL VEH'S"	060970	19 28 37 "ALL VEH'S"
060370	20 32 35 "ALL VEH'S"	058791	25 35 35 "ALL VEH'S"	060990	19 28 37 "ALL VEH'S"
060391	31 48 48 "ALL VEH'S"	058810	23 36 40 "ALL VEH'S"	060981	17 25 25 "ALL VEH'S"
060410	36 48 48 "ALL VEH'S"	058840	19 28 37 "ALL VEH'S"	061000	18 29 36 "ALL VEH'S"
060430	29 48 45 "ALL VEH'S"	059045	10 15 21 "ALL VEH'S"	059710	23 36 40 "ALL VEH'S"
060440	28 40 40 "ALL VEH'S"	059190	"CLOSED"	059770	19 28 37
060451	10 16 20 "ALL VEH'S"	059200	"ROAD CLOSED"	059780	19 28 37 "ALL VEH'S"
060471	19 27 27 "ALL VEH'S"	059220	25 36 40 "ALL VEH'S"	059790	23 36 40 "ALL VEH'S"
060481	15 20 20 "ALL VEH'S"	059240	11 17 20 "ALL VEH'S"	059810	36 48 48 "ALL VEH'S"
060490	19 29 34	059281	19 31 30	059741	CLOSED
058870	23 36 40 "ALL VEH'S"	059310	10 15 21 "ALL VEH'S"	059850	25 36 36
058931	10 15 15 "ALL VEH'S"	059390	15 20 20 "ALL VEH'S"	059900	CLOSED
323430	CLOSED	060020	"ROAD CLOSED"	059800	19 28 37
059030	19 28 37 "ALL VEH'S"	362610	28 40 40	059940	8 TONS
059041	10 15 15 "ALL VEH'S"	060740	15 20 20 "ALL VEH'S"	009640	3 TONS
059421	3 TONS "ALL VEH'S"	060761	21 35 34	190th RR	3 TONS
059440	23 36 36 "ALL VEH'S"	060780	20 30 30 "ALL VEH'S"	Vanilla RR	14 23 27
059450	3 TONS	060850	23 36 40 "ALL VEH'S"		
059540	19 28 37 "ALL VEH'S"	059820	25 30 30 "ALL VEH'S"		
059550	19 28 37 "ALL VEH'S"				
059610	3 TONS "ALL VEH'S"				
059620	23 36 40 "ALL VEH'S"				
059660	14 18 18 "ALL VEH'S"				

All supervisors voted aye. Motion carried. Attested by the Auditor Bissell. The original resolution is on file in the Auditor's Office.

Standley moved, seconded by Maynes to approve Shipley signing letters of Support for MATURA programs and to submit a letter of support for the Widner Building. All supervisors voted aye. Motion carried.

Shipley moved, seconded by Maynes to set a public hearing to amend FY24/25 Budget for May 12 at 10:00 am. All supervisors voted aye. Motion carried.

Akin moved, seconded by Standley to approve Resolution 2025-16 Destroying Non-Permanent Election Records of Primary Election 2022, General Election 2022, Special Election-Corning School March 7, 2023, and City/School Election 2023.

#### RESOLUTION 2025-16

#### RESOLUTION TO DESTROY CERTAIN ELECTION RECORDS IN THE COUNTY AUDITOR'S OFFICE

WHEREAS, Section 50.19 of the Code of Iowa states the commissioner of elections may destroy material pertaining to elections that are not required to be kept as permanent records; and

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- Primary Election – June 2022
- General Election 2022
- Special Election – Corning School, March 7, 2023
- City/School Election 2023

THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the County Auditor destroy said records in an appropriate and secure manner according to Section 50.19 of the Code of Iowa.

All supervisors voted aye. Motion carried. Attested by the Auditor Bissell. The original resolution is on file in the Auditor's Office.

Maynes moved, seconded to Standley to open the Public Hearing for Proposed FY 25/26 Budget at 10:00 am. All supervisors voted aye. Motion carried. No written comments were presented. Questions were expressed regarding what service area different items were included in. Akin moved, seconded by Standley to close the public hearing at 10:10 am. All supervisors voted aye. Motion carried.

Maynes moved, seconded by Shipley to approval of Resolution 2025-15 Approving the FY25/26 Budget with 100% appropriations.

#### RESOLUTION 2025-15

#### APPROVAL OF BUDGET AND CERTIFICATION OF TAXES AND APPROPRIATIONS FOR FY 25/26

WHEREAS, IA Code 331.434(5) requires that after a budget hearing, the Adams County Board of Supervisors shall adopt by resolution a budget and certificate of taxes, and;

WHEREAS, the Adams County Board of Supervisors has met the budget publication requirements in IA Code 331.434(3) through publication in the Adams County Free Press on 4/10/2025, and;

WHEREAS, the Adams County Board of Supervisors has met the budget hearing requirements in IA Code 331.434(3) and 331.434(4) through the public hearing held on 4/21/2025 at 10:00 A.M.

THEREFORE, BE IT RESOLVED, on the 21<sup>st</sup> day of April 2025, that the Adams County Board of Supervisors hereby adopts by resolution the attached Adoption of Budget and Certification of Taxes for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2025, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, Adams County Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby 100% appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2025.

Section 3. In accordance with section 331.437, Code of Iowa, no department or officer shall expend any money or incur any liability or enter into any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the FY25/26 budget year, the auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, he/she shall immediately so inform the board and recommend appropriate corrective action.

Section 5. The auditor shall establish separate accounts for the appropriations authorized in section 1, each of which account shall indicate the amount of the appropriation, the amounts charged

thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during the FY25/26 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business, June 30, 2026.

The above and foregoing resolution was adopted by the Board of Supervisors of Adams County, Iowa on April 21, 2025, the vote thereon being as follows: Ayes: Akin, Standley, Maynes, Shipley, Hardisty. Nays: None. Absent: None. Motion carried. Attested by Auditor Bissell. The original resolution is on file in the Auditor's Office.

All supervisors voted aye. Motion carried. Attested by the Auditor Bissell. The original resolution is on file in the Auditor's Office.

Department heads reports: Auditor – Working on certifying budgets and the budget amendment.

Committee and Meeting Reports: Maynes – Crossroads/Heart of Iowa, April 14, Creston, PIE award with Rob Sand, April 15, Corning, RR Meeting, April 16, Corning; Akin – SICOG, April 15, Creston, ACEDC, April 17, Corning, ACEDC Project Dev, April 17, Corning; Standley – DECAT, April 18, Creston, RR Meeting, April 16, Corning; Shipley – Main St. EV, April 16, Corning.

Akin moved, seconded by Shipley to adjourn the meeting at 10:25 AM. All supervisors voted aye. Motion carried.

ATTEST: Tony Hardisty, Chairperson, Adams County Board of Supervisors  
Rebecca Bissell, Adams County Auditor